



BANKS SCHOOL DISTRICT BOARD OF DIRECTORS

12950 NW Main St. Banks OR 97106
Administration Building

Meeting Minutes January 14, 2013

WORK SESSION

District Conference Room

In Attendance: Kathy Edison, Richard Bowden, Will Moore, Laurie Schlegel, Bob Huston, Joni Spencer, Scott Rose, Mark Everett

Revised Fee Schedule

Mr. Everett reported that the fee schedule would be revised for 2013-14. ODE has been contacted, and advised students should be able to go through school and take classes without paying fees (free and appropriate public education). Sports fees will not be affected. The fees being removed have accounted for \$20,000 in the student body budget this year. The fee schedule will return next month as an action item.

High School Course And Diploma Policies

Mr. Everett stated the curriculum committee discussed the allowance of grades at the middle school level for high school credit. This has been shared with parents and 8th graders. The grades would appear on high school transcripts, and would count toward the credits needed for graduation. This would align with the achievement compact. Honors Diploma: parents and teachers are in support. It would be phased in over two years and would affect this year's 11th graders. The goal is to raise standards for Banks High School. The board asked how this diploma fits into the recognized system of college entry. Mr. Everett said he would investigate the matter. This will return next month.

Wrestling Overnight Trip to Redmond

There will be an amendment to the board agenda to include an action item to approve the Wrestling overnight trip to Redmond for a weekend tournament. This was not pre-planned – the Banks team is taking the place of a team that dropped out. The transportation will be by school bus, and the team will stay in a family home at Sun River. Dan Herb and Ben Williams will chaperone. Abe Ewing may also be there to chaperone.

Staff Development Plan Discussion

Postponed to next month

School Security Discussion

Postponed

Achievement Compact Adoption Discussion

Postponed to next month. Mr. Huston has been sharing minutes of the Achievement Compact Advisory Committee meetings with the board.

Superintendent Evaluation Document Discussion

Postponed to next month

Mr. Huston reported there is a Washington County School Board Members and Legislators meeting Thursday, Jan. 17 at the Forest Grove School District office beginning at 6 PM. Betsy Johnson Banks area state legislature will attend. Mr. Bowden and Mr. Huston will attend from Banks.

Bond Update

Friday, January 11 Mr. Huston, Rick Rainone, Scott Rose and Joni Spencer met with the P&C representatives. Value Engineering has begun and there may be the need to modify general items. Mr. Huston distributed the Bond Projects Status/Tracking report amended as of January 11, 2013. Mr. Rose discussed the modification of the exterior, using a difference façade than brick on the east and south sides. The proposal for consideration was for concrete tilt that would be painted with a rubber-type paint, which would need to be repainted every 7 years. The estimate is a \$125,000 savings that includes a change in the insulation in the changed walls. Additional cost savings were discussed including

education kiosks and the sunshades. On January 30 at 4:30, P&C will bring proposed \$742,000 in engineering savings. The kiosks were not part of the scope of the middle school, and are bulleted items in the scope. On 1/11 \$165,000 was cut from the fields. It was suggested local resources might be able to help with the field projects. At this point the costs on the High School project are not known. Currently the district is \$200,000 under budget on the bleacher budget. Consensus: maintain current brick exterior. Mr. Rose said he would come with additional options on January 30.

Bond Project Status/Tracking

- #2. High School HVAC Room Units. This item was approved 12/5/12. On January 30 the district will know if there is a cost savings of heat pumps vs. gas. If the board decided to change the units they would have to reapprove. All items were gone through at the last high school design committee meeting.
 - #5. Positioning of Replacement Maintenance Building. The footprint has been done. Water and electrical is close, a drain system will have to be put in. The placement will require an amendment to the facility plan and the land use agreement.
 - #6. Hardscape for the stadium entrance area. The new hardscape will go over the footprint of the existing maintenance building. It will be approximately 80 feet X 90 feet.
 - #8 HVAC for Vocational Building and Heating for Shop Area. This has been removed from the list. The problem has been resolved.
 - #10 High School Floor refinishing. The cost estimate is \$17,000.
 - #15 New Fire Sprinkler System. The pocket fire doors at the high school are not automated. The Fire Dept will evaluate them. The new system will be a dry pipe system with exposed pipes to sprinkler heads.
 - #16 Back up Power for lights and communications. This will be a battery back up at the high school.
 - #20 Plumbing repairs to showers, science room sinks, hose bibs and shop sink replacements. This has been reviewed by the HS Design Committee and DLR. It is ready to move forward.
 - #22 Elementary School Parking Lot repairs and seal coating. This is on hold until there are estimates on the work on the main campus parking lot.
 - #23 Elementary School Emergency Road Access. Information is still being gathered. The width of the road, and whether it has to be paved is yet to be determined.
- Items 25 and 26 were additional add ons.
- #25 HS Gym Sound System. The desire is to control the sound system from the scorer's table.
 - #26 Positioning of security camera. This will be based on recommendation from a DLR specialist.
- Will Moore suggested that Kathy Edison be included in all owner's meeting with the CM/GC, DLR and Cornerstone. He said she could bring historical knowledge to the meetings.

ADJOURN

The meeting adjourned at 7:05 PM.

REGULAR SESSION District Board Room

Call to Order/Flag Salute Board Chair Richard Bowden called the meeting to order at 7:07PM. He welcomed everyone to the meeting and led the flag salute.

The following were in attendance:

Board of Directors	Staff/Others
Richard Bowden, Chair	Bob Huston, Superintendent
Kathy Edison, Vice-Chair	Joni Spencer, Business Manager
Will Moore	Shelley Mitchell, BJHS Principal/Student Services Director
Laurie Schlegel	Shawnda Sewell, BES Principal
	Jacob Pence, BHS Athletic Director/Dean of Students
	Chris Munjar, Maddie Turner
	Amy Waltz, WSC Insurance, Robyn Bean, NWRES D

PUBLIC WELCOME/RECOGNITION/COMMENTS

Student Representatives

Chris Munjar, ASB President, reported that the winter formal was held last Saturday night at Pumpkin Ridge. There were 160 people in attendance, with \$2400 in ticket sales. The cost of the event was \$1350. The winter formal court was Donny McClean, Freshman Prince, John Holland, Sophomore Prince, Grant Wolters-Dorf was Junior Prince, Tucker Sahnaw and Azamat Rashidbekob were Senior Princes and the King was Ramon Rodriguez.

Athletes of the month: Riley Gerlinger - Girls Basketball, Garret Markham – Boy's Basketball, Cory Purington – Wrestling.

Upcoming Sports Events: 1/15/13 Basketball League starts. 1/15/13: Game @ YC. 1/18/13 – Game at Scappoose.

Current subjects being studied: Biology – Genetics. Physical Science – Acids and Bases. AP Biology – Evolution. Spanish I – Present Tense. Spanish II – Past Tense, and creation of Children's book. Spanish III & IV – Presenting yearly skits in the subjective tense.

Maddie Turner reported things are going well in the high school. The semester ends January 25.

APPROVAL OF AGENDA

Additions to the agenda:

Action Items

6.3 Approval of Items #5, #6, #15, #16 and #20 from the Bond Projects Status Tracking Report Amended January 11, 2013.

6.4 Approval of Out of District Trip: Wrestling to Redmond January 17-19, 2013

Laurie Schlegel moved to approve the agenda as amended. Will Moore seconded. Motion passed.

PRESENTATIONS

Annual Insurance Presentation

Amy Waltz Hansen, CIC, President of Waltz, Sheridan and Crawford presented the Banks School District Annual Insurance Risk and Management Report. She reviewed the executive summary, and briefly discussed highlights of the report. She reported the market has turned, and there are increases of 5 to 10% on the property side. This is the district's 8th year with PACE. The worker's compensation carrier for the district is SAIF, and ACE is the student accident insurance program. There have been few claims over the last few years, and worker's compensation rates have significant credits. Ms. Hansen said that with the building projects there will be an impact in increased values on the property side. PACE includes coverage during the course of construction.

Northwest Regional Education Service District Presentation

Robyn Bean, Human Resources Director, presented the annual report to the board. She reported the benefit to Banks was spent in 25% core services and 75% service credits. She highlighted the program and key accomplishments. The funding resolution for 2013-14 has been approved by the superintendents of the ESD's 20 districts, and was approved in December by the NWRESD board of directors. There was a \$990 GAPS grant awarded to Karin Bueffel, which was used to purchase three tablets for students with learning disabilities. The resolution will be voted on by the Banks board in February.

ACTION

Resolution 1213-04 Adopting and Appropriating Supplemental Budget for 2012-13 Fiscal Year.

There was no discussion.

Laurie Schlegel moved to approve resolution 1213-04 as presented. Kathy Edison seconded. Motion passed.

Approval of High School Engineering System.

This item was tabled until next month.

Approval of Items #5, #6, #15, #16 and #20 on the Bond Projects Status/Tracking –High School/Campus Bond Related Projects, Amended January 11, 2013.

There was no discussion.

Kathy Edison moved to approved items #5, #6, #15, #16 and #20 as presented. Laurie Schlegel seconded. Motion passed.

Approval of Out of District trip: Wrestling Team to Redmond March 17-19, 2013.

There was no discussion

Kathy Edison moved to approve the trip as presented. Laurie Schlegel seconded. Motion passed.

DISCUSSION

Policy and Administrative Regulations – 1ST Reading

EFAA –AR Reimbursable School Meals and Milk Programs

GCL/GDL Staff Development

This policy and AR were brought to the board for first reading. Mr. Huston asked that the board inform the district office of any revisions. These items will return next month for approval.

REPORTS

Administrator Reports

Shelley Mitchell said that they had an interesting day today at the junior high due to mechanical issues.

Shawnda Sewell reported there was a leak in the elementary office over the holiday and 52 reams of colored paper were ruined. 700 people attended the elementary holiday concert. Currently the elementary is focusing on curriculum, and concentrating on science/math alignment for next year. The science fair is in February. Many students will have projects in the NW Science Exposition.

Jacob Pence reported the Athlete for the month in Dance/Drill is Haley Vandervelden. OSAA is looking at reclassification proposals. Thursday is the 4A statewide scheduling.

Mark Everett reported the high school is wrapping up the first semester. The high school is looking at course offerings for next year, with a goal to increase electives. An accreditation team will be at the high school March 12. SIP goals are being developed with the use of online parent/student surveys.

Joni Spencer reported payroll for January occurred with the correct updated tax tables being used.

Superintendent Report on Interim Progress of Superintendent Goals

Information was included in the board packet.

SUPERINTENDENT REPORT

Mr. Huston reported January was Board Appreciation month. He thanked the board for their service to the district. He said he is busy and the bond process is moving forward.

AUDIENCE

There were no comments.

BOARD OF DIRECTORS

Will Moore thanked Mr. Huston for the appreciation gift.

Laurie Schlegel thanked everyone for making their job easier. She thanked Mr. Huston for all the time he gave to the District.

Richard Bowden thanked everyone for their work.

ADJOURN

The meeting adjourned at 7:45 PM.