



12950 NW Main St. Banks OR 97106  
Administration Building  
**Minutes March 3, 2022**

**SPECIAL SESSION via Zoom**

**In attendance:**

Ron Frame, Chair

Jeff Leo, Superintendent

Dan Streblow, Vice-Chairman

Patrons

Will Moore

Corissa Mazurkiewicz

Leslee Sipp

Ron Frame called the meeting to order at 6:30 PM.

Will Moore moved to approve the agenda as presented. Dan Streblow seconded. Discussion: there was no discussion. Motion passed unanimously.

**Discussion Item**

Ron Frame said that if we went out and did not find a superintendent in the first search the cost would be reduced and search firm would not ask for full price for an additional search. Ron Frame asked Will Moore if he had any feedback from his contacts on the superintendent search options. He said he did not. Mr. Frame recapped the three firms that submitted proposals. Corissa Mazurkiewicz moved to approve the hiring of OSBA for the superintendent search process. Leslee Sipp seconded. Discussion: Mrs. Mazurkiewicz said OSBA is a local firm, reasonably priced, there are excellent candidates in Oregon, and OSBA does have the ability can do a nation-wide search. Ron Frame said that Greg MacKenzie does marketing for superintendent searches for OSBA. Motion passed unanimously.

Will Moore said he was crafting examples for qualifications. He said he would send it out to the board for their consideration. Dan Streblow said it will help the board focus on what the qualifications should be. Mr. Moore said before the firm does any outreach to the community they need to meet with the board. Mr. Frame said he would have the district get them under contract. Mr. Moore said their search process is laid out in their proposal. He said he suspects they will ask the board what they think the qualifications and priorities should be. Mr. Frame said part of what the search committee does is get a consensus. Mr. Moore said the board can broadcast information. Mr. Leo said if the board makes a list he can individually email it out to the board members like he does in other informational emails. Mr. Moore said he wants to be sure they meet with the board before any contact is made with other interested groups, such as community, staff.

Dan Streblow asked if the job advertisements have gone out for the business manager and the district office manager. Mr. Leo said they will go out this next week. Mr. Moore said the board should see the job descriptions prior to them going out in case the board has any questions.

Meeting adjourned at 6:47PM.