

Regular Meeting of the Board of Directors
BANKS SCHOOL DISTRICT 13
450 S. Main Banks, OR
April 11, 2011
Minutes

Work Session

5:30 PM District conference room

Present:

Laurie Schlegel, Richard Bowden, Kathy Edison, Will Moore, Norie Dimeo-Ediger, Jim Foster, Simon Levear

Chair Kathy Edison called the meeting to order at 5:30 PM.

Bond discussion

Kathy Edison reported that the Facilities Planning Committee met Thursday and developed the bond budget with dollar figures for board review. She gave copies to the board members. Will Moore asked if there needs to be examples given if the detail is published. Jim Foster said, in his opinion, the bond would not be limited to just the details listed if detail is shared. Mr. Moore said he felt specifics should not be put on the summary in detail since this could be potentially limiting. Kathy Edison said that option C in the proposed budget represented anything affecting the junior high had been moved up to under Site. She said building maintenance information would be included in the exhibits that will be shared prior to the election. She said the exhibit has the area but not the budget figures. Laurie Schlegel said that at the arts festival people wanted to know what would happen with the high school. Kathy Edison said information on the high school is included. Richard Bowden said detail is not on the actual bond information, and asked if the detail is put on the ballot, would it be binding? Jim Foster said he was not sure it is binding, but he said once people read it, they will expect it. Will Moore said it is not a legal issue it is a credibility issue. Simon Levear said it is the intent it will be done, but not guaranteed. Richard Bowden said a number of costs being used have been developed from a study that is starting to age, and costs could change from previous estimates. He said it is kind of a liability when costing is not developed from the designer. Will Moore said some items listed may not happen – the district would do as much as it can, but may not get it all. Kathy Edison said the costs were an increase of \$.54 cents, and no more than \$2.57/\$1000 total. Simon Levear said the district will need to balance overall costs with timing. Kathy Edison said if the district gets the subsidy money from the federal government, the costs would drop. Kathy Edison asked if Scott Rose is working on the district-wide site plan to show outside bathrooms? Will Moore said he is working on putting some long-term items on the site plan. Jim Foster asked if the site plan includes moving the varsity softball field over? Will Moore said the Facilities Planning Committee view is they are to be moved. Jim Foster asked if there should be an OK to do sprinkler systems? Kathy Edison said no. She said the proposed amount has moving the softball fields, and having T-ball fields and soccer field at the elementary. Will Moore said a soccer field fits there well, and there would be room for parking for t-ball fields by the emergency access road. He said the JV football field would be on the other side of the varsity field. These will be on the site plan. Kathy Edison said a frequently asked question is what changes will happen to the high school? Will Moore said there would be "various site improvements" but the Facilities Planning Committee didn't want to directly list athletics. Kathy Edison said the community meeting will be Wednesday April 27th at 7PM in the junior high gym, not cafeteria. A tour of the facility will follow. Also the 6th grade parent orientation night there will be a tour as well. Kathy Edison asked Will Moore to organize a neighborhood walk. He said that he would. The board discussed on expanding the high school girls locker room in the bond election. Mr. Moore thought it had been decided to do so. Kathy Edison and Richard Bowden said no, the bond would be addressing expanding the junior high locker rooms, not high school locker rooms.

Budget discussion

Jim Foster reported that the numbers are changing. He said the district had an early round of reductions, then Mr. Levear received the latest state school fund report from last week. Mr. Foster said the enrollment chart during the last 10 years shows a reduction in the number of students from 1220 to 1140 – a loss of 80 students at the funding of \$6,000/student. He said the decrease in enrollment is catching up and the district is \$400,000 short of original projections. He said the administrators are going back to the drawing board for additional reductions. Simon Levear said the methodology assumed constant enrollment, but the last 2 years the district dropped 30 kids each year. He said it appears an additional \$400,000 needs to be cut out of next year's budget. Jim Foster said the numbers can change between now and the end of the year, e.g. timber revenue. Mr. Foster said this fluctuation may be why districts wait until May and June to give information out and begin budgeting. He said this decrease in revenue means increased class sizes. Mr. Foster said the district does not have to cut total programs out. He said there will be increased class sizes at all levels – the elementary will have some classes with 30 students/class. Mr. Foster said the elementary may not have a full-time counselor, there may be only two sections of kindergarten. Mr. Foster said at the high school and junior high Terry Kiefer and Mary Lau are retiring and they will not be replaced. Teachers may be moved around. Some of the classified staff may go. He said there may be unmanned libraries, the media aides may be reassigned and hours may be cut, Sodexo Custodial will be cutting back service level. Mr. Foster said that Sodexo has given \$7,000 in reductions this year and they are always willing to work with the district. He said there are already ten certified furlough days next year. Laurie Schlege said Hillsboro is going to part-time principals in small schools. Mr. Foster said April 28 is the first budget committee meeting.

Will Moore discussed beginning a superintendent search next year. Mrs. Edison said the process would start in September. The board discussed a citizens panel and screening committee.

Out of District Transfers

Mr. Foster said there will be a change to the out of district transfer process for next year. He said it will be handled through the ESD. He said the same forms and policies will be put in place throughout the districts. Mr. Foster said this was mandated by the regional superintendents. He said there are some exceptions - McKinny Vento, and court placement of students doesn't count as part of the numbers. He said expelled students won't be able to petition to go to another district within the ESD. Mr. Foster said the numbers won't equalize among the districts in one year.

District Vision

Mr. Moore said he made a proposal at the last work session, and shared his concept on the Banks School District Visioning Process. The board discussed meeting in the summer to work on the project. Norie Dimeo-Ediger asked if there were dollars to hire a facilitator. Mr. Levear said there was some money available. The board directed Mr. Foster to talk to Stuart Douglas. The board discussed having someone from outside, not a community member being the facilitator. Norie Dimeo-Ediger said she has worked with a facilitator from the Non-Profit Association of Oregon. The board also discussed a facilitator from the Oregon Community Foundation. Richard Bowden said it would be best to get costs, and if it could be done without spending money that would be preferable. Jim Foster said he would call a couple of different groups for information, including the Ford Foundation. The board set the date for July 9-10 for the retreat. Mr. Moore said he would give the phone number to Mr. Foster of the executive director of the Ford Foundation.

Calendar Discussion

Mr. Foster said the big change is there will be only two conference days next year.

The meeting adjourned at 6:45 PM.

**Regular Board Meeting –
7:00 PM
District Board Room**

Present:

Kathy Edison, Chair
Richard Bowden
Norie Dimeo-Ediger
Laurie Schlegel
Will Moore

Greg Mosser, Mid Columbia Bus Co.
Dalan Lee, Independent

Administrators Present

Mike O'Reilly, Technology Director
Mark Everett, BJHS Principal
Simon Levear, Business Manager

Jim Foster, Superintendent
Shelley Mitchell, Student Services Director
Bob Huston, BES Principal

CALL TO ORDER-FLAG SALUTE

Board chair Kathy Edison welcomed everyone to the board meeting, and said there is time for audience comment later in the meeting.

PUBLIC WELCOME/RECOGNITION/COMMENTS

There were no comments.

APPROVAL OF AGENDA

Norie Dimeo-Ediger made the following motion: "Be it resolved the Banks School District Board of Directors approve the agenda as presented." Laurie Schlegel seconded and the motion passed unanimously.

PRESENTATIONS

There were no presentations.

CONSENT AGENDA

Approve March 14, 2011 Executive/Work/Board Session Minutes

Approve Fiscal Report

Approve Routine Personnel Matters

Resignations

Dawn Slifka .45 FTE Instructional Assistant end of 2010-11 School Year

Retirements

Terry Keifer 1.0 FTE Teacher effective end of 2010-11 SY

Mary Lau 1.0 FTE Teacher effective July 1, 2011

Reduction in Force

Effective end of the 2010-11 School Year

Troy Hall 1.0 FTE Teacher

Julie Turner .225 FTE Instructional Assistant.

Lori Haney .225 FTE Instructional Assistant

Scott Ryan Reduced from 1.0 FTE to .5 FTE

Norie Dimeo-Ediger made the following motion: "Be it resolved the Banks School District Board of Directors approve the consent agenda as presented." Will Moore seconded and the motion passed unanimously.

ACTION ITEMS

Policy and Administrative Regulations Revisions

IGD-AR Cocurricular and Extracurricular Activities

IGD-E Extracurricular Activity Contract

Mr. Foster stated this brought the administrative regulation and contract into line with current practice.
There was no discussion.

Laurie Schlegel made the following motion: "Be it resolved the Banks School District Board of Directors approve policies IGD-AR and IGD-E as presented." Richard Bowden seconded and the motion passed unanimously.

DISCUSSION ITEMS

2011-2012 School Year Calendar

Mr. Foster stated that certified staff has given the district a 10 day concession for next year. He said the calendar identifies the furlough days. He said two major times effected are three furlough days in Thanksgiving week and three furlough days at the end of the year. He said next year there will be no spring parent teacher conferences. Mr. Foster said that two holiday weekends have been made into four-day weekends. He said the district will meet minimum seat time required by the state for credit, and any additional days missed next year will have to be made up at the end of the year. Mr. Foster commented that hopefully the district can restore the calendar after next year. He said the proposed first day of school is after Labor day. Mr. Foster said the calendar will return next month for approval.

ADMINISTRATOR'S REPORTS

Mike O'Reilly, Bob Huston, Mark Everett and Shelley Mitchell had nothing to add to their written reports.

SUPERINTENDENT'S REPORT

Mr. Foster said he had nothing to add to his written report. He commented that the first budget committee meeting is April 28.

AUDIENCE TIME

There were no comments.

BOARD OF DIRECTOR COMMENTS

Will Moore said he could not remember an April board meeting only 10 minutes long.

Richard Bowden had no comment.

Norie Dimeo-Ediger had no comment.

Laurie Schlegel thanked Kathy Edison for all she is doing for the PAC and her amazing organizational skills. Kathy Edison reported that the board made the decision to go out for a \$10.5 million dollar bond in May. She said replacement of the older sections of the junior high was key. She said additional items to be addressed includes heat in the high school; outside restrooms and storage areas. She said more information will be coming out in a district newsletter, and there will be a community meeting April 27, 7 PM in the junior high gym, with a tour of the facility to follow. She said anyone is welcome to ask any board member about the upcoming bond.

The meeting adjourned at 7:07 PM.