



## **BANKS SCHOOL DISTRICT**

12950 NW Main St. Banks OR 97106

Administration Building

**Minutes April 13, 2020**

### **REGULAR SESSION**

#### **Meeting held via Zoom**

##### **In attendance:**

Norie Dimeo-Ediger, Chair  
Ron Frame, Vice-Chairman  
Dan Streblow  
Will Moore  
Ron Frame

Jeff Leo, Superintendent  
Joni Spencer, Business Manager  
Administrators, Staff, Patrons

### **CALL TO ORDER/FLAG SALUTE**

Norie Dimeo-Ediger called the meeting to order at 6:00 PM. She said if anyone in the audience had any comments/questions to email Mr. Leo and he would respond later this week.

### **PUBLIC WELCOME/RECOGNITION**

There was no public recognition.

### **STUDENT REPRESENTATIVE REPORT**

There was no student report.

### **APPROVAL OF AGENDA**

Ron Frame moved to approve the agenda as presented. Dan Streblow seconded. Discussion: There was no discussion. Motion passed unanimously.

### **PRESENTATIONS/REPORTS**

#### **Elementary/Middle School/High School Distance Learning**

Marjorie Salter reported things are going well at the elementary. Today was the first day of grade level packets and individual packets being handed out. Teachers have virtual platforms and emphasize care and connection with students. Administration is being informed on families the teachers are not able to reach and administrators will reach out to these families using different venues such as driving to their homes. Mrs. Salter said this has been a steep learning curve for staff. The packets do not have specific due dates, but students are encouraged to turn work back in for feedback from teachers. This also helps in communication with students. Mr. Moore asked if there has been good participation. Mrs. Salter said it has been pretty good, communication is going well with students and parents for the most part. Mr. Streblow asked if all families are participating. Mrs. Salter said there is a handful not participating, the district is working on drop sites to make it easier for some families to participate.

This week the schools are moving to distance learning, and they will see what kind of engagement they have from students and parents. Monday weekly materials will be posted, with students completing work throughout the week. Work will be assigned per day with homework time 45 minutes for K-1, 60 minutes grades 2-3 and 90 minutes grades 4-5. There will be no live teaching to keep all students equitable. In grades K-8 it is hard to deliver grades when every student cannot participate. Student progress will be reported to students and parents. Mr. Leo reported there will be a progress report given at the end of the year following ODE guidelines. The reports are to be positive, and work on building relationships with students throughout the closure.

Darla Waite-Larking reported the middle school is operating similar to the elementary. They are focusing on contact with families at least once a week. They have been able to make contact with 90% of the families and are working on making contact with the other 10%. She said today some of these other

families picked up packets this morning. She said they are developing a spreadsheet so they can track contact. There have been 180 supplemental packets handed out, with 9 devices being loaned out. Mrs. Waite-Larkin has emailed all parents and asked if any parent that needs a device for their student to contact her. She said the plan is fluid, and there will be changes and modifications. The items in the packets are the same as available on line. Teachers are holding zoom class meetings. There is no live teaching. Mr. Moore asked how many students are participating online. Mrs. Waite Larkin said about 50% are participating online; however some students are doing packets and participating online also. She said they will be tracking the turn-in number. ODE has stated there is no punishment to those students that don't turn in. She said the school is working on bridging the gap from 8th grade to high school.

Jacob Pence said the school is looking at options for seniors/graduation and receiving guidance from the state. He said they are calling each family with a senior and let them know their status. There will be an official letter by April 30, and there will be an updated transcript. He said the school will let them know what they need to do concerning graduation in a formal way. There have been 30 Chromebooks given out; and the high school parking lot is now a hot spot. For students to get necessary items from lockers they are being let in the building one at a time. Today is day one of distance learning, and the school is waiting for guidance for grades 9 to 11 for grading which should come in the next day or so - currently grades will be pass/incomplete. Currently 18 seniors have work to do to meet graduation requirements, 79 are on track to graduate. Seniors are working on filling out college applications, scholarships, FAFSA. When some type of graduation ceremony occurs students will receive their applicable awards and recognition. He said that something will occur but at this time nothing has been decided. They are considering a slide show/ video on Youtube the day of graduation. If there is an in-person ceremony in the future they will try to get as many as possible to attend. He said the school main focus is to support families at this time. He said packets will be handed out each Monday and they are asked to return the completed packet the following Monday. Mr. Pence said the state guidelines for homework is 30 minutes/teacher/sub with two assignments each week per class. Over the next 8 weeks there will be AP classes with the possibility of testing for these classes from home. He said the college board is being flexible. Mr. Moore asked about if students are having any problems with connectivity. Mr. Pence said a number of students are participating through google hangout/google classroom. He said teachers are trying to connect with as many students through different online activities as possible. Mrs. Waite Larkin said that teachers are holding zoom meetings with their classes one day a week. They need time and practice to get good at it. Mrs. Salter stated they are doing the same at the elementary.

## **AUDIENCE COMMENTS**

There were no audience comments.

## **CONSENT AGENDA**

Board Minutes: March 9, 2020

Routine Personnel Matters

### Resignation:

Shelley Mitchell Student Services Director effective 6/30/20

Ron Frame moved to approve the consent agenda as presented. Will Moore seconded. Discussion: There was no discussion. Motion passed unanimously.

## **DISCUSSION ITEMS**

### **Budget update**

Mr. Leo said the next state forecast comes out May 20. He would like to move the budget meeting to 5/28 or later. There will be a change to budget meeting requirements with the meetings held through zoom. There will be a hit to the state school fund with the slowdown of the state economy, and there may be funding challenges.

### **SSF/SIA Update**

Mr. Leo reported part of the SIA is not going to be funded as it was three weeks ago. Districts have been asked to review and to prioritize their SIA plan in 25% increments. Legislature may backfill Measure 98 to fully fund it, and OSBA has recommended this approach. Joni Spencer said there is a good feeling

about the 2020-21 budget, the following biennium may be hard. She said the May 20 forecast will give more information, and legislative session will meet the following week.

### **Corona Virus Update**

Mr. Leo said that food delivery to the Buxton/Timber junction and Visitation school is being set up. LaBeth Dudley will be driving the bus; and a Sodexo food service employee will be handing out the breakfasts and lunches. Currently food pickup is available at the elementary for ages 1 through 18.

### **Graduation Update**

Mr. Pence touched on this item during his earlier presentation. Locker cleanout will be done by classified staff. Graduation ceremony is a fluid situation. Mr. Leo will keep the board informed of any updates.

### **Annual Insurance Report**

Mr. Leo said the annual report was included in the board packet. If the board has any specific questions Mr. Leo asked they send the question to him, and he will forward it on to WSC representative Alycia Johnson.

### **ACTION ITEMS**

There were no action items.

### **BOARD COMMUNICATION**

#### **Superintendent Comments**

Mr. Leo commented he was very impressed with staff and their handling of the current situation. He said this is a difficult time for students, parents and staff.

#### **Board Member Comments**

Raymond Mott thanked everyone for all their hard work.

Will Moore thanked staff and the superintendent for their work during a very uncertain time.

Dan Streblov said he is proud of the staff, and they have stepped up to the plate and are helping out the kids as much as possible.

Ron Frame asked if the schools are being used for daycare. Mr. Leo said no, this is being handled through Washington County Early Learning. They would inform the district if our buildings and staff were needed to help. Mr. Frame said that Mrs. Salter has had a year to remember as a first year administrator.

Norie Dimeo-Ediger thanked everyone for all they do.

### **ADJOURN**

The meeting adjourned at 7:09 PM.