



BANKS SCHOOL DISTRICT BOARD OF DIRECTORS
12950 NW Main St. Banks OR 97106
Administration Building
Regular Work Session/Board Meeting
Minutes May 11, 2015

WORK SESSION

District Board Room

In Attendance: Kathy Edison, Laurie Schlegel, Raymond Mott, Norie Dimeo-Ediger, Ron Frame, Bob Huston, Joni Spencer, Tom Forest, Darla Waite-Larkin, Shelley Mitchell, Jacob Pence, Vicky Van Domelen, Mark Everett, Jeff Leo, Max Sigander, Collin Cruess

Facilities Grant Review

IPads: some training will be included in staff development. A staff development training plan for 2015-16 was shared with the board. The goal is to have the IPads in the hands of teachers prior to summer break. There is concern about sustainability of the 300 being purchased outright through the Facility Grant; there are no dollars in the budget for future replacement, no plans to budget for this in near future. The original 120 IPads purchased earlier this year through the General Fund were on a lease agreement.

Girls Locker Room: Discussion on condition of high school girl's locker room, the cost of repairs/maintenance/cleaning. Mr. Huston, Mr. Everett and Mr. Pence will address the issue.

Computers: Discussion on Apple computer laptops versus PC's, and towers. Staff are given a choice on laptop versus tower; Apple versus PC. Mr. Frame asked for rationale from the technology department and technology committee in the board meeting for the decision to allow staff to go with Apple laptops if they choose.

Drain field for Middle School was removed from the list.

Costs on expenditures are "ball park" based on quotes and proposals received earlier.

Consensus was to move forward with the list of expenditures; with a monthly accountability report to the board.

Title 1 program changes

2015-16 Title 1 estimated funding: \$108,313. Mrs. Waite-Larkin proposed to reduce Title 1 certified teacher to .5FTE Title 1; .5FTE Literacy Coach. A draft of the Literacy Coach job description was shared with the board. Currently time spent in the library at the elementary cannot be counted as instructional as there is not a certified teacher. The current .8125FTE instructional assistant would be moved to special education setting. Five .49FTE Instructional Assistants would be added to the Title 1 program. Their student assistance would be coordinated by the Title 1 teacher. This would allow the district to serve 105 students including 3rd graders. The assistants would receive training during in-service week. The Title 1 teacher would work with the classroom teachers, and would collaborate on the Title 1 service to students. With the literacy coach, students would receive instruction in the library twice a week.

Consensus is to move forward with the Literacy Coach position, and the changes to Title 1.

Inter-District Transfer process for 2015-16 school year

Mr. Huston and the administrative team proposed 58 possible student transfers into the district, specified by grade level. They proposed 0 transfer out. Mr. Huston said there is superintendent discretion on transfer outs based on hardships and safety. Common sense decisions are made in the best interest of the student.

Technology Update

Mr. Sigander said he would like teachers to have their iPads and laptops this summer so that by fall the staff is ready with their new technology. The work done over spring break has decreased the problems with the network.

District Website Review

Mr. Sigander showed the board examples of possible web designs for the district. He said he welcomed feedback from the board on the proposed changes.

Summer activities and trips

August is when fall sports programs begin. After Memorial Day, summer sports begin. These are not scheduled through the district. Most districts do not provide summer programs.

Transportation should be handled through parents; and forms need to be signed. All summer athletes need to have medical insurance prior to participation – coaches are responsible to get the forms. School equipment is used; but there is no school disciplinary action for behavior in summer activities. There are a handful of overnight trips this summer. As a courtesy the board will be informed of the trips. The procedure of parental transportation and summer medical coverage has been discussed with the district's insurance agent of record.

The work session adjourned at 6:55 PM.

REGULAR SESSION

District Board Room

Call to Order/Flag Salute Chair Kathy Edison called the meeting to order at 7:00PM. She welcomed everyone to the meeting and led the flag salute. She asked that if any public members would like to make comments, to please fill out a comment card and give to the board secretary.

The following were in attendance:

Board of Directors

Kathy Edison, Chair
Raymond Mott
Laurie Schlegel
Ron Frame
Norie Dimeo-Ediger

Staff/Others

Bob Huston, Superintendent
Mark Everett, BHS Principal
Joni Spencer, Business Manager
Darla Waite-Larkin, Banks Elementary Principal
Shelley Mitchell, Banks Middle School Principal/
Student Services Director
Max Sigander, Technology Director
Ben Buchanan, BHS Teacher
Janine Mobley, NWRESA
Tom Forest, Tim Larkin, Students, Patrons

PUBLIC WELCOME/RECOGNITION/COMMENTS

Mr. Huston recognized Eric Cannon for his donation of the clapper for the district bell. He said he would send him a letter thanking him for his donation.

Student Representative Report

No student representative report.

APPROVAL OF AGENDA

There was no addition to the agenda. There were grammatical changes to Action Item 6.1 policies for approval.

Norie Dimeo-Ediger moved to approve the agenda as amended. Laurie Schlegel seconded. Discussion: There was no discussion. Motion passed unanimously.

PRESENTATIONS/REPORTS

High School Spring 2015 Trip to Europe

Ben Buchanan reported this is the 7th Educational Tours the district had participated in. There were twenty three people in the group. The tour was to Switzerland and Italy. Mr. Buchanan said it was an excellent cultural experience.

Community 101 Project

Lindsey Epifano, Abby Sprute, Madison Soper, Lucy Plews and Ruairi O'Mahone presented Community 101 checks to recipients of this year's grants. The mission of the group was to strive to improve the overall wellness of the Banks community including health, hunger and poverty. Through the assistance of the PGE foundation, the group will provide funds to non-profit organizations in the community that address these issues. \$4,000 was given to non-profit organizations, and \$1,000 was given to in-district groups.

The distributions were:

Banks Community United Methodist Church	\$1,500
Operation Night Watch	\$ 500
Potluck in the Park	\$1,000
Sisters of the Road	\$1,000

In-school grants

BES funds for new discipline ideas and PBIS	\$300
BMS Health Dept. supplies; new camera	\$250
BHS Science Dept.	\$450

Foreign Exchange Student Presentation

Lena Westerhausen

Nazerke Seidullayeva

Both students enjoyed their time in the Banks School District. Nazerke commented that she did not have the opportunity to graduate from Banks High School. Discussion began concerning awarding foreign exchange students' honorary diplomas if they do not qualify for a regular diploma. The board discussed in the future the exchange students could present to the other schools in the district.

AUDIENCE

There were no audience comments.

CONSENT AGENDA

Board Minutes: April 11, 2015

BCMC Minutes: April 27, 2015

Routine Personnel Matters

Hire: Effective start of 2015-16 School Year

Ashley Thomas 1.0FTE MS Teacher Assignment 6th Grade

Nicholas Jenkins 0.7FTE HS Counselor

Brian Jark 1.0FTE Elementary Teacher Assignment PE

Kelly Tierney 1.0FTE MS Teacher Assignment Special Education

Valerie Helm 1.0FTE HS Teacher Assignment Special Education

Erin Carey 1.0FTE Elementary Counselor

Jamie Waroff 1.0FTE Elementary Teacher Assignment Music

Fiscal Report

Raymond Mott moved to approve the consent agenda as presented. Norie Dimeo-Ediger seconded. Discussion: There was no discussion. Motion passed unanimously.

DISCUSSION ITEMS

Policy and Administrative Regulations 1st Reading

JECBA – Admission of Exchange Students

JECBA-AR Admission of Foreign Exchange Students

Mr. Huston said these policies need to be revisited in the fall. He said the question is to whether to limit the number of exchange students; or to leave the number to the discretion of the building administrator.

Mrs. Edison said that the students should be able to receive an honorary diploma based on policy. Mr. Everett said that it is harder to meet state requirements than it used to be and therefore harder to receive a regular diploma. He said he would talk to Mr. Hardie. Mr. Mott said that the students were not given the opportunity to take the state tests. Mr. Everett said he will review.

This was the first reading of the policy. This policy and administrative regulation will return next month for 2nd reading and adoption.

ACTION ITEMS

Policy and Administrative Regulations 2nd Reading and Adoption

DN – Disposal of District Property

EBCB – Emergency Drills

EBCD – Emergency Closures

GBDA – Mother Friendly Workplace

GBM – Staff Complaints

JFG/JFG-AR – Student Searches

JHCD – Nonprescription Medication

JHCDA – Prescription Medication

JHCD/JHCDA-AR – Nonprescription/Prescription Medication

GC-AR15 – Counselor – Elementary School

GC-AR16 – Teacher – Learning Specialist – Structured Learning Center/Life Skills

This was the second reading of the policies and administrative regulations. Grammatical changes were suggested and will be incorporated into the policies and AR's.

Ron Frame moved to approve the policies and administrative regulations as amended. Laurie Schlegel seconded. Discussion: There was no discussion. The motion passed unanimously.

Approval of Inter-district Transfer Process and quotas for the 2015-16 School Year

This was discussed in the work session. Laurie Schlegel moved to approve the inter district transfer process and quotas for the 2015-16 school year as presented. Raymond Mott seconded.

Discussion: There was no discussion. The motion passed unanimously.

GRADE LEVEL	STUDENT ALLOCATION IN*	STUDENT ALLOCATION OUT* (new requests for transfer out of the district)
K	5	0
1	5	0
2	0	0
3	5	0
4	5	0
5	0	0
6	8	0
7	0	0
8	0	0
9	10	0
10	0	0
11	10	0
12	10	0
Total	58	0

Banks School District will work with other Districts, on a case by case basis within the constraints of the law, to consider "hardship cases" outside the scope of these allocations.

Approval of expenditure of Facilities Grant in the amount of \$583,248.00

The change to the proposed expenditures was the exclusion of the middle school field drainage. The board will be given a monthly report on the expenditures to date. Ron Frame moved to approve the expenditure of the facilities grant in the amount of \$583,248.00 as amended. Norie Dimeo-Ediger seconded. Discussion: There was no discussion. The motion passed unanimously.

Approval of out of district trip: FFA to Canyonville 5/17/15 – 5/18/15

Norie Dimeo-Ediger moved to approve the FFA trip to Canyonville 5/17/15-5/18/15 as presented. Laurie Schlegel seconded. Discussion: There was no discussion. The motion passed unanimously.

Approval of out of district trip: BHS Football to Bend 6/6/15-6/7/15

Laurie Schlegel moved to approve the BHS Football trip to Bend 6/6/15-6/7/15 as presented. Raymond Mott seconded. Discussion: There was no discussion. The motion passed unanimously.

Approval of out of district trip: BHS Football to Camp Rilea 7/6/15-7/10/15

Summer out of district trips were discussed during the work session. Laurie Schlegel moved to approve the BHS Football trip to Camp Rilea 7/6/15-7/10/15 as presented. Raymond Mott seconded. Discussion: There was no discussion. The motion passed unanimously.

Approval of out of district trip: BHS Girls Soccer to Warrenton 8/14/15-8/16/15

Ron Frame moved to approve the BHS Girls Soccer trip to Warrenton 8/14/15-8/16/15 as presented. Raymond Mott seconded. Discussion: There was no discussion. The motion passed unanimously.

Approval of out of district trip: BHS Volleyball to Seaside 8/2/15-8/6/15

Laurie Schlegel moved to approve the BHS Volleyball trip to Seaside 8/2/15-8/6/15 as presented. Raymond Mott seconded. Discussion: There was no discussion. The motion passed unanimously.

BOARD COMMUNICATION

Superintendent Comments

Mr. Huston thanked the administrative team for their work and said he values their courage and confidence. He said there were 58 kindergarten students at the kindergarten round-up. He said normally 15 more will enroll by September. He thanked the many district volunteers for their time at the round-up.

Administrator Comments

Darla Waite-Larkin said the 5th grade has returned from Outdoor School and had an exciting time. She thanked Chris Michael for volunteering in the elementary and working with students in art. She reported students are doing well in the Smarter Balanced testing. The Brave Run is May 16.

Jacob Pence reported the high school had "We Care" week last week, and showed support for Scappoose. The district recently lost a student in a car accident. The district track meet is 2PM to 6PM Thursday and Friday. Softball is league champs, and 1st in state. Baseball is currently in 3rd place in league.

Shelley Mitchell commended her staff on being digital teachers and learners. The Fine Arts Fair is Wednesday 6PM. Allison Forcier and Bricker Updike will participate in the regional spelling bee at the NWRES D tomorrow. The middle school starts Smarter Balance testing next week. May 19 is the high school/middle school spring music concert in the high school cafeteria. 5th grade parent night is May 21.

Mark Everett reported the high school will offer a Fire Science course starting in the fall. This is in partnership with the Banks Fire Department.

Max Sigander said feedback from teachers is that they would like the mobility of laptops for their classroom computers. Mr. Sigander said going with Apple laptops is the value of having the same platform for the computers and the new iPads the district is purchasing. He commented consistency is important. ODE is heading towards e-books for textbook adoption materials.

Board Member Comments

Laurie Schlegel said it doesn't seem like the end of the year.

Norie Dimeo-Ediger thanked everyone for the reports this evening.

Ron Frame commented on the positive energy in the district.

Kathy Edison thanked the budget committee for their time, and for the passing of the budget.

AUDIENCE

There were no comments.

ADJOURNMENT

The meeting adjourned at 8:02 PM.