

Regular Meeting of the Board of Directors
BANKS SCHOOL DISTRICT 13
450 S. Main Banks, OR
July 11, 2011
Minutes

Work Session

5:30 PM

District Conference Room

Present:

Laurie Schlegel, Richard Bowden, Kathy Edison, Will Moore, Pete Edison, Norie Dimeo-Ediger, Jim Foster, Simon Levear

Chair Kathy Edison called the meeting to order at 5:30 PM

McKinstry Update

Mr. Levear reported he had contacted McKinstry concerning their questions during the last work session and emailed the board McKinstry's responses. On the question of McKinstry balancing and retro-commissioning at the elementary school, McKinstry answered yes this could be included. On the question if SB1149 money could be used on new construction the answer is no. On the question on using the grant for guaranteed energy savings on new construction the answer is no. Mr. Levear recommended to move forward w/the no cost option. He said this will allow for new control systems in all three schools, upgrade lights in the elementary and high school, convert the junior high boiler from oil to gas. He said the control system would be scaleable to a new building and could be located in the newer portion of the junior high. Mr. Levear said there is a slight risk on a two-year return with most of the savings coming from the boiler upgrade. Mr. Bowden said that some money will have to be spent anyway on issues of the lighting and boiler. Mr. Levear said that the savings projected of \$20,000 to \$25,000/yr; the boiler savings would be \$10,000 to \$12,000/yr. Mr. Levear said the board can choose to wait until November, but the district may be in the same place, looking at projected savings in May. Mr. Foster commented that interest rates will probably go up. Board consensus was to direct the superintendent and business manager to go forward with the project.

Bond Discussion

Mrs. Schlegel said that Bob Schlegel would be available July 30 to server as moderator for the community meeting. The decision was to hold the meeting in the junior high cafeteria and the district could move the meeting to a classroom or the gym if needed. The decision was to have a tour after the presentation, with Skip to do the tour if he is in town, and Jim Foster would do the presentation. Board consensus on the the objective of the meeting was to share information on specifics like maintenance and get feedback from attendees. The decision was to proceed with the presentation, followed by the tour and then a sum up asking the attendees "What do you think?" The board discussed putting up signage pointing out problems. There would be a sign up sheet if anyone would like to help. There will be coffee and donuts available. The board discussed presenting the history of the issues, and discussing the safety of students.

Facility Planning Committee Discussion

Pete Edison said the the budget presented to the board is the same budget from the last bond election with minor changes. He said the junior high piece is identical. He said the roof repairs was budgeted at \$200,000 last time the real cost is closer to \$194,000. There is \$39,000 for portable roofs. The outside bathroom and storage budget is \$225,000 – it was \$300,000. He said the committee added \$81,000 to building maintenance. Mr. Edison said the committee went

through the list of options for the \$838,000 maintenance potential repairs. The board discussed asking Tom Rue concerning the grandstand repairs.

Mr. Edison said in the parking lots piece, the committee moved the elementary paving/sealing to the maintenance piece. He said they did leave the elementary emergency exit as a separate line item. The board discussed the re-keying across the district Mr. Edison commented it can be expensive. The board discussed prioritizing the list. Norie Dimeo-Ediger asked if the consensus at last meeting was to go out for same amount versus lowering the cost. Mrs. Edison said the consensus was to move forward at the 10.5 million budget.

Mrs. Edison said there is a need for education such as the difference between a construction bond and the general budget. Mr. Edison said the facilities planning committee would be willing to help if needed with cost breakdowns. The board suggested sending the proposed buget to Rick Rainone to get him involved.

The meeting adjourned at 6:55 PM.

Agenda

7:00 PM Regular Session

Present:

Kathy Edison, Chair
Norie Dimeo-Ediger
Richard Bowden
Laurie Schlegel
Will Moore

Administrators Present

Jim Foster, Superintendent
Simon Levear, Business Manager
Jim Smith, BHS Principal

CALL TO ORDER-FLAG SALUTE

Board chair Kathy Edison welcomed everyone to the board meeting, and said there is time for audience comment later in the meeting.

PUBLIC WELCOME/RECOGNITION/COMMENTS

There were no comments.

OATH OF OFFICE FOR RE-ELECTED BOARD MEMBERS

Will Moore administered the oath of office to Kathy Edison and Laurie Schlegel.

ELECTION OF 2011-2012 CHAIRPERSON

Laurie Schlegel nominated Kathy Edison. There were no other nominations. Laurie Schlegel made the motion to elect Kathy Edison as 2011-2012 Chairperson. Norie Dimeo-Ediger seconded. The motion passed unanimously.

ELECTION OF 2011-2012 VICE-CHAIR

Will Moore nominated Laurie Schlegel. She declined. Norie Dimeo-Ediger nominated Richard Bowden. There were no other nominations. Norie Dimeo-Ediger made the motion to elect Richard Bowden as 2011-2012 Vice-Chair. Will Moore seconded. The motion passed unanimously.

APPROVAL OF AGENDA

Change to the agenda:

Consent Agenda

8.3 Personnel

Extra Duty Contracts

Mr. Foster stated the extra duty contract information would be presented at the August board meeting.

Laurie Schlegel made the following motion: "Be it resolved the Banks School District Board of Directors approve the agenda as amended." Richard Bowden seconded and the motion passed unanimously.

PRESENTATIONS

There were no presentations.

CONSENT AGENDA

Approval of June 13, 2011 Regular Board/Work Session

Approval of June 27, 2011 Special Work Session

Fiscal Report

Personnel

Resignations

Ron LaGrone, 1.0FTE Secondary Music Teacher effective 6/15/11

Hiring

Hirings effective start of 2011-12 School Year

Tammy Hilger, .46875FTE Secondary Asst. Secretary

Bobbie Gregg .225FTE Kindergarten Aide

Change of Status

Transfers effective start of 2011-12 School Year

Susan Helm from .8125FTE Secondary Asst. Secretary to 1.0FTE Secondary Secretary

Designations:

Appoint Superintendent as Chief Administrative Officer, School Clerk and Budget Officer

Authorize Superintendent to file for all grants

Appoint Business Manager and Superintendent as Custodian of Funds

Appoint Jim Foster, Simon Levear and Marlo Mosser as signers on the Banks School District Bank Accounts:

West Coast Bank - Payroll Account

US Bank - General Checking Account

Authorize Superintendent and/or Business Manager to negotiate loans as necessary (e.g. TAN)

Authorize Superintendent and/or Business Manager to invest funds

Authorize fidelity bonds for:

Superintendent/Clerk \$ 50,000

Business Manager \$ 100,000

Designate *News Times* as official newspaper of record

Designate Nancy Hungerford/John Peterson as District's attorneys

Designate Waltz, Sheridan & Crawford as Insurance Agent of Record

Designate U.S. Bank, West Coast Bank and Local Government Investment Pool as Depository of Funds

Designate Pauly, Rogers, and Co., P.C. as District Auditors

Designate Board Meeting Dates as 2nd Monday at 7:00 PM

Designate Board Meeting Location as the District Board Room

Authorize expenditure of refunds received when purchased items are returned after an expenditure has been made

Authorize expenditure in the year of receipt of grants, gifts, bequests or devises transferred to the District

Resolution to Establish 2011-12 Substitute Pay

Approve 2011-2012 Fee Schedule

Norie Dimeo-Ediger made the following motion: "Be it resolved the Banks School District Board of Directors approve the consent agenda as amended." Laurie Schlegel seconded. The motion passed unanimously.

ACTION ITEMS

Policy and Administrative Regulations
JECF/JECF-AR Interdistrict Transfer of Resident Students

There was no discussion.

Will Moore made the following motion: "Be it resolved, the Banks School District Board of Directors approve Banks School District Policy and Administrative Regulation as presented." Richard Bowden seconded. The motion passed unanimously.

DISCUSSION ITEMS

There were no discussion items.

REPORTS

Administrator Reports

There were no administrator reports.

SUPERINTENDENT'S REPORT

Mr. Foster congratulated Kathy Edison and Laurie Schlegel. He reported that we have had computers donated to the district recently and they are better than what we have currently.

AUDIENCE TIME

There were no comments.

BOARD OF DIRECTORS

Laurie Schlegel thanked her fellow board members for their support.

ADJOURNMENT

Mr. Levear reported that the financial report did not represent the total expenses for 2010-11 school year – there will be adjustments.

The meeting adjourned at 7:14 PM