



BANKS SCHOOL DISTRICT
12950 NW Main St. Banks OR 97106
Administration Building
Work Session/Regular Board Meeting
Minutes July 15, 2019

REGULAR SESSION

District Board Room

In attendance:

Raymond Mott, Chairman
Norie Dimeo-Ediger
Ron Frame
James Harris

Jeff Leo, Superintendent
Max Sigander, Technology Director
Joni Spencer, Business Manager
Administrators: Jacob Pence, Staff, Patrons

CALL TO ORDER/FLAG SALUTE

Raymond Mott called the meeting to order at 6:00 PM. He welcomed everyone to the meeting and led the flag salute. He asked if any public members would like to make comments, to please fill out a comment card and give it to the board secretary.

PUBLIC WELCOME/RECOGNITION

There was no public recognition.

OATH OF OFFICE FOR RE-ELECTED/NEW BOARD MEMBERS

Raymond Mott administered the oath of office to Dan Streblow and Will Moore.

ELECTION OF 2019-20 CHAIR

Raymond Mott nominated Norie Dimeo-Ediger. Will Moore seconded. Dan Streblow nominated Will Moore. Will Moore seconded. Raymond Mott, Ron Frame and Norie Dimeo-Ediger voted for Norie Dimeo-Ediger.

ELECTION OF 2019-20 VICE-CHAIR

Raymond Mott nominated Ron Frame. Dan Streblow seconded. Vote was unanimous for Ron Frame.

APPROVAL OF AGENDA

Raymond Mott moved to approve the agenda as presented. Dan Streblow seconded. Discussion: There was no discussion. Motion passed unanimously.

PRESENTATIONS/REPORTS

There were no presentations.

AUDIENCE COMMENTS

There were no audience comments.

CONSENT AGENDA

Board Minutes: June 10, 2019

Routine Personnel Matters

Hiring:

Effective Start of 2019-20 SY:

Stacy Stoudenmeyer .5FTE Secondary Art Teacher

Effective 2019-20 SY:

Auschere Caufield, BHS NHS Advisor (shared stipend)

Devon Shryock, BHS NHS Advisor (shared stipend)

Robby Plowman, BHS Leadership Advisor

Tim Eggleston, BHS FFA Advisor

Nick Rizzo, BHS Event Supervisor

Robby Plowman, BHS Yearbook Advisor

Ron LaGrone, BHS Band and Vocal Music Advisor

Karla Clark, BSD Library Services Supervisor

Karl Bledsoe BHS Robotics Advisor

Wymon Smith, BHS Native Club Advisor

Madalyn Clemence BHS Drama Advisor

Trish Vandecoevering, BHS Ticket Taker

Resignation:

Shari Ragsdale .8125FTE Inst. Asst. effective July 3, 2019

Transfer:

Effective July 1, 2019:

Marjorie Salter to 1.0FTE Elementary Principal

Leann Gallien to 1.0FTE K-8 Assistant Principal

Vicky VanDomelen 1.0FTE Media Specialist to 1st/2nd Blend Teacher

Designations (Effective July 1, 2019)

Appoint Superintendent as Chief Administrative Officer, School Clerk and Budget Officer

Authorize Superintendent to file for all grants

Appoint Business Manager and Superintendent as Custodian of Funds

Authorize Superintendent to designate surplus property

Appoint Jeff Leo, Joni Spencer and Marlo Mosser as signers on the Banks School District Bank Accounts

Authorize Superintendent and/or Business Manager to negotiate loans as necessary (e.g. TAN)

Authorize Superintendent and/or Business Manager to invest funds

Authorize fidelity bonds for:

Superintendent/Clerk	\$ 50,000
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Business Manager	\$ 100,000
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Designate *News Times* as official newspaper of record

Designate The Hungerford Law Firm as District's attorneys

Designate Waltz, Sheridan & Crawford as Insurance Agent of Record

Designate U.S. Bank, Columbia Bank and Local Government Investment Pool as Depository of Funds

Designate Pauly, Rogers, and Co., P.C. as District Auditors

Designate Board Meeting dates as 2nd Monday at 6:00 PM; no July Regular Board Meeting, except in election years

Designate Board Meeting Location as the District Board Room

Designate Banks School District #13 Board of Directors as the Local Contract Review Board

Resolution to Establish 2019-20 Substitute Pay

Certified: \$ 187.91/day for 1st ten days in assignment (State rate)

1/190th of Column 1-Step 1 after 10 days in an assignment (State requirement)

Classified: \$15.00/hr. Secretary; all other classified positions \$12.50/hr.

Approval of 2019-20 Fee and Building Use Schedules Approval of head coaches and assistant coaches for 2019-20

Raymond Mott moved to approve the consent agenda as amended. Dan Streblow seconded.

Discussion: There was no discussion. Motion passed unanimously.

OLD BUSINESS

Bond Financial Information

Mrs. Spencer reported that the current bonds cannot be refinanced. She presented scenarios of 50 cent and 75 cent increased levy rates over 20 years and 30 years. In 2027 all current bonds will be paid off. Mr. Moore asked if there was a way to change the payback, and if there was a penalty to paying off early. Mrs. Spencer said she would ask that question, and see if Carol Samuels from Piper Jaffrey would come and present to the board during a future work session. Mr. Moore commented that May has a lower voter turnout historically. The board discussed the timeline to go out for additional bonds. Mr. Moore commented that there is a water situation in the city that is unknown and effects the addition of more homes.

NEW BUSINESS

Approval to contract with Sodexo Food Service for 2019-20

Ron Frame moved to approve contracting with Sodexo Food Service for 2019-20. Dan Streblow seconded. Discussion: There was no discussion. Motion passed unanimously.

Approval to contract with Sodexo Custodial Service for 2019-20

Raymond Mott moved to approve contracting with Sodexo Custodial Service for 2019-20. Ron Frame seconded. Discussion: There was no discussion. Motion passed unanimously.

Approval to contract with MidColumbia Bus Company for 2019-20

Dan Streblow moved to approve contracting with MidColumbia Bus Company for 2019-20. Will Moore seconded. Discussion: There was no discussion. Motion passed unanimously.

Board Self-Evaluation Discussion

Norie Dimeo-Ediger opened the evaluation for discussion.

Ron Frame said he would like to see board members attend outside functions such as OSBA conventions, and bring back information and share with the rest of the board. Mr. Moore commented he did not attend the OSBA conventions, he has in the past and did not find them very educational. He said there are other organizations that may offer different perspectives. Mr. Leo said he would contact other districts for input.

The board discussed the idea of a retreat. Mr. Leo asked what data would be most useful to the board. The discussion included the discussion of mission and vision, input from the district leadership team and staff. Mr. Leo suggested board members attend the Wednesday late start meetings.

Board and Superintendent Working Agreement

Mr. Leo said the agreement identifies the roles of the board and the superintendent.

Ron Frame moved to approve the board and superintendent working agreement. Dan Streblow seconded. Discussion: There was no discussion. Motion passed unanimously.

Superintendent Evaluation Timeline

Mr. Leo said it is similar to last year. Mr. Leo said he does a self-evaluation, then sends out an evaluation survey to staff. The board discusses the board evaluations, and then in executive session discusses with the superintendent. The board presents a summary in the board meeting.

Ron Frame moved to approve the superintendent evaluation timeline. Dan Streblow seconded. Discussion: There was no discussion. Motion passed unanimously.

Update on Banks School District CIP for 2019-20

Mr. Leo said after the high school accreditation there were focus areas established for the CIP. Data is presented to the board throughout the year. Mr. Leo said the schools will present their CIP's to the board in August.

Raymond Mott moved to approve the Banks School District CIP plan for 2019-20. Ron Frame seconded.

Discussion: There was no discussion. Motion passed unanimously.

Ron Frame commented on Indicator #3. Mr. Pence said at the high school administrators and counselors sit down with students struggling and try to help with interventions in the areas of concerns. Letters are sent home for students failing, poor attendance and suspensions. Administrators meet with parents and students, and work to help students start the year with a positive attitude.

BOARD COMMUNICATION

Superintendent Comments

Mr. Leo said he had nothing to add to his report. He commented that maintenance will make a report to the board starting in August.

Board Member Comments

Raymond Mott thanked the board secretary for her help over his tenure as board chair.

Ron Frame asked about the categories on the building use cost form. Mrs. Spencer discussed the 5 categories and gave examples for each.

Dan Streblov commented on golf being an unpaid sport.

Will Moore said he was interested in obtaining information and opportunities for the district and the board. He said he is pleased with all he sees.

ADJOURN

The meeting adjourned at 7:22 PM.