



Meeting of the Board of Directors  
**BANKS SCHOOL DISTRICT 13**  
Banks, OR  
**August 8, 2022**

**Note:** The District will endeavor to provide the following services if requested 48 hours prior to the meeting: qualified bilingual interpreters or qualified sign language interpreters. These services are provided at no cost to recipient. To obtain services, call 503-324-8591 at least 48 hours prior to this meeting.

**6:00 PM Regular Session District Board Room**

**1.0 Preliminaries**

1.1	Call to Order	1.5	Election of 2022-23 Vice-Chair
1.2	Flag Salute	1.6	Approval of Agenda
1.3	Roll Call	1.7	Audience comments Information
1.4	Public Welcome/Recognition		
1.4	Election of 2022-23 Chair		

**2.0 Recognitions**

**2.1 [Recognition of our High School CTE Program Collaboration.](#)**

**3.0 Audience Comments**

Any audience comments are presented at this time.

**4.0 Presentations/Reports**

- 4.1 **Superintendents Report (Brian Sica)**
- 4.2 **Banks School District Covid-19 Management Plans(Brian Sica)**
  - 2.2.1 [Elementary Management Plan](#)
  - 2.2.2 [Middle School Management Plan](#)
  - 2.2.3 [High School Management Plan](#)

4.3 [Superintendent Entry Plan \(Brian Sica\)](#)

5.0 Consent

5.1 [Board Minutes: June 13, 2022](#)

5.2 Routine Personal Matters

Effective 2022-23 School Year:

**Resignations**

Molly Hottenroth (Office Manager)

**New Hires**

Jasmine Kiefer (4th Grade)  
Kyle King (ELA, Temporary Contract)  
Molly Herbst (Office Manager)  
Julie Turner (Office Assistant)

**Transfers**

Madalyn Hatcher (Middle School to High School)

5.3 **Designations (Effective July 1, 2022)**

- Appoint Superintendent as Chief Administrative Officer, School Clerk and Budget Officer
- Authorize Superintendent to file for all grants
- Appoint Business Manager and Superintendent as Custodian of funds
- Authorize Superintendent to designate surplus property
- Appoint Brian Sica, Dustin Geddes and Molly Herbst as signers on the Banks School District bank accounts
- Authorize Superintendent and/or Business Manager to negotiate loans as necessary (e.g. TAN)
- Authorize Superintendent and/or Business Manager to invest funds
- Authorize fidelity bonds for:

Superintendent/Clerk	\$ 50,000
Business Manager	\$ 100,000
- Designate *News Times* as official newspaper of record
- Designate The Hungerford Law Firm as District's attorneys
- Designate Waltz, Sheridan & Crawford as Insurance Agent of Record
- Designate US Bank, Columbia Banks and Local Government Investment Pool as Depository of Funds
- Designate Pauly, Rogers and Co, PC as District Auditors
- Designate Board Meeting dates as 2nd Monday at 6:00 pm, no July regular board meeting, except in election years. Meetings may be held via Zoom if necessary
- Designate board meeting location as the district board room
- Designate Banks School District #13 Board of Directors as the Local Contract Review Board

5.4 **Resolution to Establish 2022-23 Substitute Pay**

Certified: \$ 201.01/day for 1st ten days of assignment (state rate)  
1/190th of Column 1-Step 1 after 10 days in an assignment (state requirement)  
Classified: \$18.50/hr Secretary; all other classified positions \$ 15.50/hr

## 5.5 Grants/Awards

[Updated ESSER III Plan \(Approved by ODE 7/15/2022\)](#)

[Washington County School District Behavioral and Mental Health Support](#) (SDBMHS) Grant. Submitted. \$25,136.30. Provide an instructional mentoring team for teachers that focuses on *Classroom Environment and Culture*.

## 6.0 Discussion Items

6.1 First Reading: [Revised Policy DJC](#) (Dustin Geddes)

## 7.0 Action Items

- 7.1 Approval of contract with Sodexo Food Service for 2022-23
- 7.2 Approval of contract with Sodexo Custodial for 2022-23
- 7.3 Approval of contract with Mid-Columbia Bus for 2022-23
- 7.4 Approval of School and building use fees for 2022-23

## 8.0 Board Communication

8.1 Individual Board Comments

## 9.0 Adjourn