

Regular Meeting of the Board of Directors  
BANKS SCHOOL DISTRICT 13  
450 S. Main Banks, OR  
September 12, 2011  
Minutes

## **Work Session**

5:30 PM

District Conference Room

Present:

Laurie Schlegel, Richard Bowden, Kathy Edison, Will Moore, Jim Foster, Simon Levear

## **Bond discussion**

Will Moore said he asked the superintendent to look into a local option levy. Jim Foster said the money from a local option levy can be used to finance personnel, textbooks, construction, etc.

Mr. Levear asked DA Davidson to cost out the expense for a local options levy and options of financing. Mr. Levear said the district would be able to raise \$911,000/yr for 5 years maximum. The cost would be \$1.957 per \$1000 to do so. Mr. Levear said a lower levy, for instance \$450,000/yr, the cost would be half:

\$250,000/yr, the cost would be 50¢/\$1000. Mr. Moore said he hoped to get more for the money. He said the levy could go along with a future construction bond as a step forward. He said it would also show the district is taking steps to provide more programs. Richard Bowden said the board should consider where the district needs to be and figure out what would that take to get there. Simon Levear said if the board could describe the ideal then he could cost it out. He said he didn't know if the district has defined the goals, and he said he could not cost it out without definition. He said that even before this years' cuts, the district was not where we wanted to be. He said this years' reduction of nine teachers and ten days, was roughly \$1.2 million dollars. The board discussed the concern of trying to finance a construction levy and a local option levy both at same time and the confusion this could create. Richard Bowden said the choices are teachers or construction. Will Moore said that he felt cost basis construction a better option. Richard Bowden said after July 2012, people have the ability to go where they want to go. Jim Foster said there are larger classrooms across the board in all districts. Laurie Schlegel said she has 34 students in her classroom. Richard Bowden said by cutting electives more gifted students are running out of classes. He said with the decrease of electives there were not enough advanced classes. Mr. Foster said the district still has articulated classes, but did cut technology and music. He said the new law may benefit Banks in the long run. Mr. Foster said that by March 1, the district will need to determine the number of students allowed in. He said the district will have no control over who we take, and once we take them we have them. He said a local option levy would have to be renewed in 5 yrs. Will Moore said the economy is hurting the district. Laurie Schlegel said he has a hard time thinking that people would vote for \$2 levy versus a 50 cent levy. Kathy Edison said students are not taking high end courses, and won't take them to jeopardize a 4 pt GPA. Mr. Foster said AP courses are a cheap way to get college credits. Mr. Foster said that there are 12 or 13 4 pt GPA students this year, and they won't take the hard classes and jeopardize that GPA. Richard Bowden said his son's class electives for next year is very thin. Laurie Schlegel said the district has lost technology, US history, music, business lab, PE. Mr. Foster said one of the reasons kids are not taking technology classes is that the kids are beyond the class. Will Moore asked if there was foundation dollars available? Mr. Foster said he was not aware of any that Banks School District can tap into. Simon Levear commented that the district does not have enough free/reduced lunch students to qualify for certain grants. Mr. Bowden said he was in favor of not pushing any further at this point. Jim Foster said Beaverton is going out for a local option levy in November, it is a renewal, the amount is for \$14 million dollars and does not allow for anything new. He said Beaverton is predicting a \$36-\$37 million shortfall next year.

## **Negotiations**

Jim Foster reported that the district will be going into negotiations with the bargaining units for monetary issues only this year. He said the state forecasts coming out in September indicates state revenue \$200 million down. He said negotiations need to wait until after the December and February forecasts. Mr. Foster said the district should not make any commitments too early, we need to wait until the next 2 forecasts are out. Mr. Foster said the board may want to consider looking at the district vision. Mr. Levear said a vision would help if the district is in a situation to get or lose resources. He said it would be beneficial to have priorities more defined. Kathy Edison asked the board if they wish to look at the district vision again? Will Moore and Kathy Edison said yes. She asked about the month of November. She said the OSBA conference is in November. Richard Bowden said as we get close to Thanksgiving, weekends are out until

after the 1<sup>st</sup> of the year. Jim Foster said the district will try to meet in negotiations in April or May. Kathy Edison suggested meeting in November to work on the vision. Will Moore said he will not be attending the OSBA conference. Jim Foster said the conference runs Thursday through Sunday. Board consensus was to meet in work session to work on the district vision starting at 1PM on Friday, November 18 and ending Saturday November 19.

### **OSBA Annual convention November 10 - 13**

Kathy Edison said she would attend. Richard Bowden indicated interest in attending.

### **Superintendent Search**

Mr. Foster handed out an OSBA brochure on an executive search. He said for a district our size the cost would be \$8250. Kathy Edison asked if there could be an hourly fee. Mr. Foster said he would check on an hourly fee.

Simon Levear said the district would be criticized if it did not ask for input, and criticized if the district doesn't follow input. The board discussed the importance of the search, and the need to outline what the district will look for in a superintendent. Kathy Edison said there are several criteria including the salary and the type of superintendent wanted. Jim Foster said the district needs to develop a list of qualifications taking into account the needs of the district. Laurie Schlegel said the board needs to know district goals in order to do the process. The board discussed the need to talk to other superintendents and other district that have gone through an extensive search. Richard Bowden said the board needs to have a rank of duties. He said that what is important to Banks might not be the most important piece to other districts. The board discussed the possibility of having an interim superintendent for a year if necessary. Jim Foster suggested the board dedicate the next work session to discussion of the superintendent search. He said he would talk to some superintendents for input. He said the board may want to use the superintendent evaluation form for input. Richard Bowden asked that the consolidated comments of the last superintendent evaluation be sent to him. He said he would check to see if he still had it prior to Mrs. Edison sending it again.

Will Moore asked about the band hire. Mr. Foster said it was a recall situation as the teacher has secondary certification in music.

The board discussed the Saturday yard work detail. Richard Bowden said it was excellent, everything was done that had been targeted. He said there were about 20 volunteers. Mr. Bowden said this type of activity helps to foster a piece of ownership of school. He said the biggest focus was the garden area east side of the grade school. Mr. Bowden said that the YTP program at the high school will use the area as well as elementary groups. He said that the swale was also cleaned up.

### **Master site plan**

Kathy Edison said the board needs to complete the campus-wide master site plan. She suggested discussion at the next work session. She said groups are asking about the plan. Mr. Foster reported ODOT had proposed an electric car station on the district site. He said that the site would have to be there for 5 yrs. Board consensus was that they did not want to make a 5 year commitment.

### **The work session adjourned at 6:50 pm**

### **Regular Board Meeting – District Board Room**

**7:00 pm**

#### **CALL TO ORDER-FLAG SALUTE**

Board chair Kathy Edison welcomed everyone to the board meeting, and said there is time for audience comment later in the meeting.

#### **PUBLIC WELCOME/RECOGNITION/COMMENTS**

There were no comments.

#### **APPROVAL OF AGENDA**

Laurie Schlegel made the following motion: "Be it resolved that the Board of Directors approve the agenda as presented." Will Moore seconded and the motion passed unanimously.

#### **PRESENTATIONS**

There were no presentations.

## **CONSENT AGENDA**

### **Approve August 8, 2011 Board Work/Regular Session Minutes**

### **Approve Fiscal Report**

### **Approve Routine Personnel Matters**

#### Resignations

Becky Gosselin .49375FTE Playground Aide effective 8/15/11

#### Hiring

Pattie Miller .49375FTE Playground Aide effective 8/29/11

Dee Jackson .49375FTE Playground Aide effective 9/6/11

Cermaliz Ruiz .46875FTE 4<sup>th</sup> Grade Instructional Assistant effective 8/29/11

#### Change of Status

##### Effective 8/18/2011

Bobbie Woodruff .8125FTE Instructional Assistant to 1.0FTE Student Services Secretary

##### Effective start of the 2011-12 school year

Heather Ferrigan 1.0FTE Elementary teacher to .62FTE Elementary teacher - kindergarten

Melissa Buchanan .46875FTE 4<sup>th</sup> Grade Instructional Assistant to .8125FTE Instructional Assistant  
Elementary Resource Room

Debbie Mott 1.0FTE Media Aide to .8125FTE Instructional Assistant/Media Aide

Rhonda Hancock 1.0FTE Media Aide to .8125FTE Instructional Assistant

Debbie Bogroff 1.0FTE Media Aide to .875FTE Media Aide

#### Extra Duty Contracts

##### 2011-12 School Year

#### Reinstatement of Staff

Mark Anderson .5FTE Secondary Music effective 8/29/11

Laurie Schlegel made the following motion: "Be it resolved that the Board of Directors approve the consent agenda as presented." Richard Bowden seconded and the motion passed unanimously.

## **ACTION ITEMS**

### **Approval of proposed travel for overnight athletic/activities events 2011-12**

Mr. Smith said he is still working on hiring the baseball coach, and did not know if there may be additional trips for baseball this year. He said Jenny Compton, softball coach, was not sure if the Florida trip planned for spring vacation would happen; if not the softball team will go to Medford during spring break. Mr. Smith said that FFA plans to attend the state leadership and the national convention. He said at this time Mr. Eggleston is not sure where the leadership training will be. Mr. Smith said advanced biology will go to Opal Creek again this year. Mr. Smith discussed the athletic play in situation and draws and that Banks may draw into the Greater Oregon League. He said that next year all sports cross over into the Greater Oregon League for 3<sup>rd</sup> and 4<sup>th</sup> seed. Greater Oregon League includes LaGrande, Ontario, McLoughlin and Baker. There may be overnight trips next year due to this change.

Richard Bowden made the following motion: "Be it resolved that the Banks School District Board of Directors approves the overnight athletic/activities events for 2010-11 as presented." Will Moore seconded and the motion passed unanimously.

### **Policy and Administrative Regulations Revisions JED – Student Absences and Excuses**

Mr. Foster reported that based on new legislation the district has to notify parents the day of an unexcused absence. This revision of policy will bring the district into compliance. Jim Smith said the attendance will be done in Esis, and the high school is planning on a minimum of two calls per day on unexcused absences.

Will Moore made the following motion: "Be it resolved that the Banks School District Board of Directors approves policy JED as presented." Laurie Schlegel seconded and the motion passed unanimously.

### **Approval of Resolution #1112-02**

There was no discussion. Richard Bowden made the following motion: Be it resolved, the Banks School District board of directors approve Resolution 1112-02 as presented. Will Moore seconded and the motion passed unanimously.

### **Approval of Resolution #1112-03**

There was no discussion. Will Moore made the following motion: Be it resolved, the Banks School District board of directors approve Resolution 1112-03 as presented. Richard Bowden seconded and the motion passed unanimously.

## **DISCUSSION ITEMS**

There were no discussion items.

## **REPORTS**

### **Administrators Reports**

Bob Huston said he had nothing to add. He thanked Richard Bowden and his church group for the clean up day last Saturday and said it went well. He gave the board a heads up concerning the elementary PTO. He said the PTO is aggressive in raising money for a math book adoption and are moving full steam ahead. He said that when the group comes up with a sizable amount of money they might come to the board asking for an in-kind contribution. He said the elementary is involved in the math series pilot now and so far so good. He said the series is revised/renewed every year to meet math standards. Mr. Huston said the PTO purchased projectors so the classes could video stream. Currently they have \$3,000 with the BBQ this Thursday and hope for more donations. He said the new math project is Go Math. Mr. Huston reported the elementary is down about 30 kids, and there are 39 and 40 students in the classrooms for the two sections of 4<sup>th</sup> grade. Mr. Huston said it is going well and he gave credit to the teachers. He said they have opened up the rooms to make 1800 sq ft per section. Mr. Huston said that each has an AM aide, with a work-study student from Pacific in each classroom also.

Mark Everett said he had nothing to add. He said that the state assessment results in the board packet were last years. Mr. Everett said there was a smooth start to the school year. He reported some classes with 44 and 45 students in PE, and there are 36 students in one science class. Mr. Everett said there is more crowding in the 8<sup>th</sup> grade classrooms, but the kids are outstanding. Mr. Everett said he observed the 7<sup>th</sup> grade tech classes at the start of year, and the 8<sup>th</sup> grade science classes and the students are great.

Shelley Mitchell apologized for no report in the board packet. She said it has been a whirlwind in her office and things are going really well. She handed out the written report for the board. Mrs. Mitchell reported that Jill Schlegel and her husband worked this summer on a landscaping project with students using funds from the YTP grant. Mrs. Mitchell said this is a great opportunity for these students to become involved in a school-based business. She asked the board to have a look at the high school courtyard. Mrs. Mitchell introduced Annlea Oliva, the 2011-2 NWRES D representative.

Jim Smith said he did not have much to add. He thanked Simon Levear and Mike O'Reilly for their help with registration. He said the school year is off to a good start.

Simon Levear reported that Sodexo has restructured their management system for Banks. There will be a manager and onsite supervisor. He introduced Kristin Trout, who will be the new manager.

## **SUPERINTENDENT'S REPORT**

Mr. Foster said he had nothing to add to his written report. He reminded the board that the OSBA Regional dinner is October 12 at the NWRES D in Hillsboro. He asked anyone interested in attending to let him know by next week.

## **AUDIENCE TIME**

There were no comments.

## **BOARD OF DIRECTORS**

Richard Bowden thanked Shelley Mitchell and Bob Huston for their efforts on the Saturday clean up. He said the administrative group leads by example.

Will Moore asked Mr. Smith about the scores in his administrator report. He said there has been a change in the testing, in the past juniors were tested, and this year sophomores are being tested. Mr. Everett said that the math benchmarks increased, and 7<sup>th</sup> and 8<sup>th</sup> grade students decreased in the numbers that met state standards across the state.

Bob Huston said that benchmarks are up 7 pts in math, and in reading the scores are up 2 to 6 pts. Mr. Smith said the high school numbers haven't changed in 4 to 5 years, however the percentage of students needing to meet the standards has increased up. Mr. Huston commented that there is a safe harbor that is the 10% rule, and is important to a Title 1 school. He said that the growth model is also being used. Mr. Everett said it does not help many students at the junior high, but helps at the elementary level. Mr. Everett said he looks at individual students year by year, and Mr. Smith commented the high school does look at the cohort groups.

Mr. Smith said there has been really good growth at the high school in reading for students on IEP's. He said there has been a positive impact on students.

Kathy Edison asked about the non-graduating students. Mr. Smith said that there are only three left: two have just ½ to one credit to finish; one has enrolled in another school. All others that did not graduate with their class finished during summer.

**ADJOURNMENT**

The meeting adjourned at 7:35 pm