



BANKS SCHOOL DISTRICT BOARD OF DIRECTORS  
12950 NW Main St. Banks OR 97106  
Administration Building  
Regular Work Session/Board Meeting  
**Minutes October 14, 2013**

## **WORK SESSION**

District Board Room

**In Attendance:** Kathy Edison, Bob Huston, Laurie Schlegel, Joni Spencer, Norie Dimeo-Ediger, Raymond Mott, Max Sigander, Kyle Merritt

### **Introduction of Max Sigander, Technology Asst. Director**

Mr. Huston introduced Max Sigander. He has been with the district for a month. His experience is in public/private and charter schools. He said it has been a challenge.

### **Bond/BCMC Budget Information and Discussion**

The district has received the permit for the elementary access road.

It will serve emergency access only.

Phil Excavation and Brian Peters may be donating significant equipment and man-hours on the construction of the road. The savings could be \$30,000. The construction will take place in the spring. The cement platform in front of the middle school will be torn up and used in the base for the access road.

Security cameras are all up and operative in the high school. There is a problem with the new card entry arming and disarming the buildings.

The Fire Alarm System is being installed in the administration building and the barn. The cost was \$50,000 and was an unforeseen cost.

Middle School – the concrete floors are complete and 2/3 of the roofing is up. The brick veneer is going up. The metal frame walls are starting.

High School – substantially complete. The punch list will be ready in two weeks.

Outside Bathroom – interior walls have been started.

There has been no change to the budget.

### **BSD Budget and Projections**

K-12 will receive 100 million additional funding in 2014-15. This will result in approximately \$150,000 for Banks School District. Mr. Huston would like a community meeting to discuss the possible expenditures of the additional revenue. Mrs. Spencer said that addition of one school day is approximately \$25,000. Adding back the five days cut this year will cost \$125,000.

### **Superintendent Goals**

#### Discussion

Goal #1 – Item 4: Delete the word “chronological”.

Goal #3 – Item 12: change “thus” to “through”

Goal #5: - Achievement Compact – There is a resubmittal on the achievement compact today.

Goal #7: Synergy training needed – late-start Wednesdays will be very helpful.

Mr. Huston said he would like a public meeting in February on the 2014-15 budget considerations. He said he will meet with staff prior to this. Mr. Huston said he plans to bring a list of considerations for 2014-15 to the board in November.

### **Short Throw Projector Information**

Mr. Huston showed UTube videos of two different short throw projectors. He said the Junior High teachers are on board with these projectors. He said they are cutting edge and there are none in the schools in Washington County. He said the district will receive bids from numerous vendors. He said the projects would most likely be purchased with the state grant money, which will be filed for in January 2015.

### **Board Appointment Discussion**

The board discussed the questions shared by Kathy Edison. The board gave input to the questions, and Kathy Edison and Lori Schlegel will revise the questions and share with the rest of the board. The interviews will be Tuesday, October 29 starting at 4 PM.

### **Board member at School Events**

The administrators will mail the board a calendar on upcoming events, athletic and academic.

### **Training on the cloud**

The board requested a ½ hour training on the use of the Cloud at the next work session. They also requested a "cheat sheet" for Cloud access. Mr. Merritt said he would make one available to the board before the next meeting.

### **Date for Board Evaluation/vision/goals meeting**

The board postponed scheduling the date until after the new board member is appointed.

### **ELL Staffing Increase from .4FTE to .75FTE**

Mr. Huston said there has been a change in the number of students needing assistance. He proposed a revision to the consent agenda, changing the staff increase for the ELL position from a .75FTE to .6FTE.

### **CCSS discussion**

Mr. Huston told the board he included an article on common core state standards from OSBA. The standards are adopted by the Oregon Board of Education.

The work session adjourned at 6:50 PM.

## **REGULAR SESSION**

### **District Board Room**

**Call to Order/Flag Salute** Chair Kathy Edison called the meeting to order at 7:00 PM. She welcomed everyone to the meeting and led the flag salute.

### **The following were in attendance:**

#### **Board of Directors**

Kathy Edison, Chair  
Raymond Mott  
Laurie Schlegel  
Norie Dimeo-Ediger

#### **Staff/Others**

Bob Huston, Superintendent  
Joni Spencer, Business Manager  
Jacob Pence, Asst. Principal, Banks High School  
Mark Everett, Banks High School Principal  
Shelley Mitchell, Banks Jr. High Principal/  
Student Services Director  
Shawnda Sewell, Banks Elementary Principal  
Kyle Merritt, Technology Director  
Students/Patrons

## **PUBLIC WELCOME/RECOGNITION/COMMENTS**

Mr. Huston recognized Young Life for their volunteer work on painting over the graffiti in the district this summer, and their help with a major campus cleanup. He also recognized Lori and Bre Virden for their repainting on the front of the grandstands. He said the work was very well done, and he commended them for their volunteerism.

## **Student Representative Report**

There was no student report this evening.

## **APPROVAL OF AGENDA**

There was a change to the agenda:

Consent Agenda 3.2 Personnel: Change of Status: Elizabeth Stark .4FTE to .6FTE ELL Teacher effective 10/15/13.

Norie Dimeo-Ediger moved to approve the agenda as amended. Laurie Schlegel seconded. Discussion: There was no discussion. Motion passed unanimously.

## **PRESENTATIONS/REPORTS**

There were no presentations.

## **CONSENT AGENDA**

Board Minutes: September 9, 2013

Board Minutes: October 1, 2013

Personnel

Resignations / Hiring / Leave of Absence / Change of Status / Extra Duty Contracts / Retirements / Reduction in Force

Resignation: Patricia Miller .49375FTE Playground Supervisor effective 10/2/13

Hiring: Max Sigander Asst. Technology Director effective 9/16/13

Melissa Hartley .49375FTE Playground Supervisor effective 9/3/2013

Wendy Coffey .49375FTE Playground Supervisor effective 10/2/13

Karen Billette .4FTE JH Counselor effective 10/9/13

Change of Status: Elizabeth Stark .4FTE to .6FTE ELL Teacher effective 10/15/13

Fiscal report

Laurie Schlegel moved to approve the consent agenda as amended. Norie Dimeo-Ediger seconded. Discussion: There was no discussion. Motion passed unanimously.

## **DISCUSSION ITEMS**

There were no discussion items.

## **ACTION ITEMS**

### **5.1 Approval of BHS Boys Basketball trip to Sisters 1/2/14-1/4/14**

Mr. Marlia reported that the group is renting a house at Eagle Crest. They will play three games. Kevin Cliff will be present, and Mr. Cliff, Mr. Marlia and a parent volunteer will transport/chaperone the students. Mrs. Schlegel commended Mr. Marlia for his trip request. She noted the girls basketball team is also attending the tournament. She commented that it is good that the teams will be there to support each other, and was glad to see they are staying in different areas.

Laurie Schlegel moved to approve the trip as presented. Raymond Mott seconded. Discussion: There was no discussion. Motion passed unanimously.

**5.2 Approval of BHS Girls Basketball trip to Sisters 1/2/14 to 1/4/14**

Mr. Rizzo said that the group would be staying in Black Butte. He said the team represents Banks and the community very well. Mr. Rizzo commented it is a very good time of the year to go, just before league season starts. He said he has parental help with the travel/transportation.

Laurie Schlegel moved to approve the trip as presented. Raymond Mott seconded. Discussion: There was no discussion. Motion passed unanimously.

**5.3 Approval of Superintendent Goals 2013-14**

Mr. Huston reported the goals were discussed in the work session. A few changes were made.

Laurie Schlegel moved to approve the Superintendent Goals for 2013-14 as amended. Raymond Mott seconded. Discussion: There was no discussion. Motion passed unanimously.

## **BOARD COMMUNICATION**

### **Superintendent Comments**

Mr. Huston there was a tragedy in a BHS family. He praised Mr. Hardie, Mr. Everett and Mr. Pence for their handling of the situation, and giving the students a comfortable, nurturing environment.

Every Thursday there is an OAC meeting. Mr. Huston said the emphasis currently is preparing the information to share with the BCMC. He said the work is going well.

Mr. Huston reported the state report card is out, and Banks is level 4 out of 5. He said many districts are struggling; Banks does a great job with their resources. He said there are areas that need to be, and will be, addressed. Mr. Huston said the aspiration is to reach the level 5 ranking.

### **Administrator Comments**

Shawnda Sewell thanked the board for the full time counselor at the elementary. She said this allows for more emotional and social support for the students. She said the late start Wednesdays was a great tool. She said the positive behavior intervention system at the elementary is at the beginning stages.

Shelley Mitchell reported that special education had the annual disproportionality audit, Oregon Dept. of Education systems performance review. She said the audit was clean. There will also be a Title III desk audit this school year. Mrs. Mitchell reported the junior high has the first spirit assembly this Friday.

Joni Spencer reported the auditors were in last week, and the audit went very well. They will give the annual report to the board in December.

Kyle Merritt said technology is moving forward, but there are still challenges.

Mark Everett said that the "flight team" comprised of counselors from Washington County, NWRESD and the Forest Grove School District did a great job Monday with the tragedy. Mr. Everett said that the district is seven weeks into the school year, and this was a great start to the year. He said the students are outstanding, and there have been very few serious incidents. He said the students will appreciate having computers installed in the labs this week. Mr. Everett said that the sports teams are doing well.

### **Board Member Comments**

Laurie Schlegel thanked everyone for their attendance, and said that she enjoyed the elementary school barbecue open house.

**AUDIENCE**

There were no comments.

**ADJOURNMENT**

The meeting adjourned at 7:18 PM.