

Design Phase Meeting

Banks Junior High Addition & Remodel

AGENDA

Client Meeting 1 – Pre-Design: Discovery & Confirmation

Date / Time: Wednesday, 7/18/12, 3-5 pm

Location: Banks Junior High Library

Discussion Topics

1. Define/confirm basic scope and overall budget
2. Identify approval process and schedule
3. Define General philosophy for curriculum delivery
4. Confirm number of students to accommodate
5. Identify District's general preferences/experiences with building systems (structural, mechanical, plumbing, electrical, low voltage, and operational) and discussion regarding possible alternative systems
6. Define level of sustainable/efficient design goals
7. Confirm number and type of spaces, including those for mechanical and electrical
8. Evaluate site locations (noting desired student flow, safety, noise, light, and potential future expansion needs)
9. Develop relationship diagrams / images
10. Compile District's memorable goals and expectations

For Review and Discussion: The bond and budget were both based on the following program and square footages. While these can, and will, change to some degree based on current needs, the overall square footage needs to remain the same.

10 New Classrooms	9,000
2 New Science Classrooms	2,400
1 New Computer Classroom	1,250
1 New Special Education Classroom	1,250
1 New Library	2,500
New Restrooms	1,500
1 New Administration Area	1,800
1 New Staff Area	900
Circulation / Walls / ME Area	5,150
Total Square Footage	25,750

The project also includes remodel of the boys and girls locker rooms and demolition of the existing south and east classroom wings, including the front office.

END OF AGENDA