

Banks School District 13

Code: **DN-AR**
Adopted: 9/9/96
Readopted: 7/10/00
Orig. Code(s): DN-AR

Disposal of District Property

When an item is declared surplus a notification will be posted or published soliciting bids.

Bids shall contain name of item, amount of bid and name of bidder, (address and phone number if not a school employee) and submitted in a sealed envelope marked "bid" to the business office prior to the published deadline.

All surplus items will be offered on an "as is" basis. All items must be paid for and removed from school property within 24 hours of the bid award.

The district reserves the right to reject all bids.

The superintendent will determine if it would be in the best interest of the district to solicit public bids.