

Capital Improvement – Educational Program

To ensure all new and remodeled facilities are designed to best implement the educational, athletics and extra-curricular programs, the superintendent will provide for detailed educational specifications prior to design and construction of new buildings or renovation of existing buildings. To this end anyone proposing a facility, or upgrade to a facility, shall submit a Project Application Form to the Banks School District Superintendent for review. All applications shall include the following components in outline form in compliance with the conditions of this policy:

1. All proposed projects must first be submitted to the BSD Superintendent for review.
2. Proposed project applications shall include the following components in outline form.
(Attach to this cover sheet)
 - Brief project narrative
 - Specific scope (features, functions and requirements) and architectural characteristics
 - Budget (including any required design, permitting, or other incidental costs)
 - Funding sources
 - Materials list and colors and outside finish
 - Intended use
 - Space relationship to other facility elements and accessibility
 - Project schedule
 - ADA compliance
3. Work involving storm water run-off or diversion shall be, at a minimum, reviewed by a civil engineer.
4. Structures shall be engineered so as to maintain integrity for life safety.
5. Material choices shall be made that consider factors of durability, maintenance, function and appropriateness for the project. The District encourages sustainable choices where practical.
6. All work, that is normally required to be permitted under the rules of the local jurisdiction, shall be permitted and inspected.
7. Superintendent will review; then proposed projects shall be submitted to the BSD Board of Directors for review, input and approval. A copy of the form will be sent to the Facilities Planning Committee.